

**Minutes of 1st meeting of Project Steering Committee (PSC) for
Sindh Water Sector Improvement Project Phase-I (WSIP-I) held on
June 6, 2007 under the Chairmanship of Additional Chief Secretary (Dev.)
P&D Department, GoSindh**

List of the participants is given at the end

After welcome note from the Chair, the forum was informed that GoSindh vide Service, General Administration & Coordination (SGA&C) Department's Notification, dated March 30, 2007, has formed a Project Steering Committee (PSC) headed by Additional Chief Secretary (Dev.) P&D Department, GoSindh for implementation of Sindh Water Sector Improvement Project Phase-I (WSIP-I). The 1st meeting of the Committee has been arranged under the Chairmanship of ACS (Dev.) to review the status of the preparation and approval of the Project and to deliberate upon major actions necessary for effective take off of the Project.

2. Giving the project status / overview to the forum, it was informed that the PC-I of the Project has been approved by the PDWP and CDWP and has been forwarded for approval of ECNEC. The project would be implemented over a period of five years. The expected date of the effectiveness of the loan is July 1, 2007. It was further informed that in pursuance of the agreed key recommendations of the World Bank's appraisal mission, summarized in their Aid-Memoire (January 2007) GoSindh, vide S&GAD notification dated March 3, 2007 has established a Project Coordination & Monitoring Unit (PCMU) in P&D Department, GoSindh. Thereafter, the forum reviewed/discussed the agenda items and gave decisions.

Item # 1: Approval of nominations of FOs and SINGOF as members of Committee:

3. It was informed that according to the composition of the Committee, the representatives of Farmer Organizations (FOs) and Sindh NGO's Federation (SINGOF) shall be the members of the Committee. On the request regarding submission of nominations, the MD SIDA has recommended Mr. Zahid Hussain Bhurgri, Chairman FO Akhoto Minor in NCAWB, who is also the FOs Member in Nara Canal AWB, whereas the Chairman SINGOF has nominated Mr. Aakash Ansari as members of PSC. The Chair was requested for approval of nominations. *The Committee agreed/approved the nominations made by MD SIDA and Chairman SINGOF as members of the Committee.*

Item # 2: Appointment of Project Director for implementation of WSIP:

4. It was informed that as per CDWP decisions taken in its meeting held on March 20, 2007, a full time Project Director has to be recruited for the Project by May 2007. The MD SIDA held that according to the implementation arrangements of the project indicated in the PC-I, the Managing Director SIDA was designated as Project Director of WSIP-I. Therefore, there was no need for appointment of a separate Project Director for implementation of WSIP. After detailed discussions, the forum agreed with the viewpoint of SIDA and *decided that SIDA may take up the matter with Planning Commission, GoPakistan immediately before the meeting of ECNEC so that issue may not jeopardize the project in upcoming ECNEC meeting.*

Item # 3: Appointment of Project Management Consultants/Agent:

5. The matter was discussed in the light of information provided in the working paper of the meeting and following decisions were taken to finalize the issue:

- i) Finalization /Clearance of TORs of consultancy:* It was pointed out that during the negotiations held between the Bank and Government of Pakistan/Sindh, it was agreed that GoSindh will appoint PMC/A on the basis of TORs prepared by the Banks, as they are. *The Committee approved the TORs of PMC/A Consultancy prepared by the Bank for taking further action by PCMU.*
- ii) Approval /Clearance of CVs for Team Leader of PMCA:* *A sub-committee comprising PC, NDP/PCMU, MD SIDA and Director Coordination, NDP/PCMU was formed to evaluate CV and submit position to ACS (Dev.) for further action.*
- iii) Office space arrangement for the consultancies for PMC/A:* *It was decided that PC, NDP/PCMU, MD SIDA and Secretary P&D will visit BOS building for arrangement of office space for PMC/A in BOS building and submit position to ACS (Dev.) for further orders.*

Item # 4: Compliance to actions required to be taken as per World Bank's Appraisal Mission's Aide-Memoire dated January 5, 2007:

6. It was informed that the World Bank, in its Aid-Memoire prepared during their project appraisal Mission (Dec. 17-29, 2006) highlighted /recommended some critical actions required to be taken before the start of project. Some of the actions have already been taken

whereas decisions/guidance of the Committee was required for remaining actions. The Committee reviewed such actions and took decisions as under:

#	Action/recommendation	Discussions/decision
i.	Retroactive financing: Estimate of expenditure by category which are to be financed retroactively.	SIDA, in consultation with PCMU, will prepare proposal and take up with the Bank. SIDA will also process the case for anticipatory approval of the project from Federal Government before ECNEC meeting.
ii.	Preparation of Terms of References (TORs) for feasibility study for Barrages by March 31, 2007 :	The rep. of IPD was of the view that different studies are already being carried out for the barrages; therefore, action regarding preparation of TORs will be taken after receipt of out put reports of the studies. The Chair directed that the PCMU may provide a copy of the TORs to IPD prepared by the consultant for Guddu Barrage Feasibility Study under FAO-TCP project.
iii	Preparation of Terms of References (TORs) for preparation of Regional Plan for Left Bank Indus River including Indus Delta and Coastal Zone by February 28, 2007	The MD SIDA informed that the process for preparation of TORs has been initiated but it will take some time to finalize the draft. The Chair desired that the concerned stakeholders particularly residents of area through local NGO and farmers community etc may be consulted during the preparation of TORs.
iv.	Preparation of staffing Plan and identification of high priority staff that needs to be recruited immediately	The matter was discussed in detail regarding appointments of staff under WSIP-I. After detailed discussions, it was decided that MD SIDA will prepare a proposal for the World Bank recommending two options. (i) Appointments to be made from amongst the staff working in SIDA based on their performance (ii) appointments from the market through competitive process.
v.	Preparation of TORs by SIDA of at least 5 Assistant Engineers for FOs, EMU and Social Staff, Procurement and Financial Management by Jan 31, 2007 .	MD SIDA informed that SIDA has drafted the TORs for Assistant Engineers for FOs to be appointed under WSIP-I. It was decided that draft TORs may be sent to PCMU for further forwarding to the Bank for their concurrence.
vi.	Procurement of key staff of SIDA and AWBs from market under Project acceptable to the Bank by June 30, 2007 .	Discussed as item above.
vii	Engagement of Transparency International (TI) Pakistan, SIDA was to write a letter to engage TI Pakistan for WSIP by Jan 31, 2007 .	It was decided that SIDA will take necessary action for compliance of the recommendation.

3. The meeting ended with a vote from and to the Chair.

4. **List of the Participants of the meeting:**

- i. Mr. Ghulam Sarwar Khero, Additional Chief Secretary (D), P&D Department In Chair
- ii. Brig. (R) Abdul Haque, Provincial Coordinator, NDP Sindh.
- iii. Mr. Muhammad Hashim Leghari, Managing Director SIDA
- iv. Syed Mazhar Ali Shah, Additional Secretary, IPD, GoSindh
- v. Dr. M. Nawaz Shaikh, Additional Secretary (Dev.) Finance Department, GoSindh
- vi. Ms. Naheed S. Durrani, Additional Secretary (Coord) SGA&CD, GoSindh
- vii. Dr. Lekhraj Kella, Additional Secretary Forest & Wild Life Department, GoSindh
- viii. Mr. P.S Rajani, Senior Chief (W&P) P&D Department, GoSindh
- ix. Dr. Salam Memon, Director Coordination, NDP Cell Sindh.
- x. Mr. Aslam Ali, Director, PMC, Agriculture Department, GoSindh
- xi. Mr. Nazar M. Chang, Director PRB Technical, Agriculture Department, GoSindh
- xii. Mr. Shahabuddin Memon, Secretary Coastal Development Authority (CDA)
- xiii. Mr. Noor Muhammad Memon, WSIP Consultant, PCMU
- xiv. Mr. Mumtazu-Rehman, Director, Engineering, NDP Sindh
- xv. Professor Aijaz Ahmed Qureshi, General Manager Transition, SIDA
- xvi. Mr. Moula Bux Mirbahar, General Manager Operation, SIDA
- xvii. Dr. Mumtaz Ahmed Suhag, General Manager, R&D, SIDA
- xviii. Mr. Anwar Hussain Memon, General Manager Finance, SIDA
- xix. Mr. Nazeer Ahmed Memon, Social Development Specialist, SIDA
- xx. Mr. Faizullah Khatri, Assistant Chief (W&P) P&D Department, GoSindh
- xxi. Mr. Ghulam Hyder Qureshi, Deputy Director, NDP Cell, Sindh